

Addendum A – July 27, 2020

Robotech Training Center Manual

COVID-19 TRAINING FACILITY REGULATIONS

Robotech CAD Solutions is following guidance from the Center for Disease Control (CDC), the World Health Organization (WHO), the Division of Consumer Affairs as well as federal/state/local authorities including programmatic licensing boards to construct these standards and remain in compliance for safe school practice during this COVID-19 pandemic period. All staff, faculty, and students are required to follow these standard protocols below.

Facility Management

- Maintaining an ample inventory of supplies for facility cleaning and personal protective equipment
- Setting-up low touch and spaced learning workstations where minimum 6' social distancing is maintained
- Placing clear signage to promote safe practices of social distance, face covering, and frequent hand cleaning
- Closing off access to school areas that are not essential to learning or small spaces where social distance cannot be maintained

Sanitation

- Frequently clean all high touch areas, classrooms, restrooms, equipment and shared surfaces after use and in between shifts using gloves, paper towels, and sanitizing spray with 60% or more alcohol base

Classroom

- Limited size groups – staff, faculty, and student schedules are constructed to ensure adherence to the 6' social distancing practice; classes meet onsite according to planned staggered schedules and staff services are provided partially on-site by appointment and virtually. Classes will operate at maximum 50% occupancy.

Safe Practice

- Face covering – all students, faculty, visitors, and staff are required to wear a multi-layer face cover reaching from the chin, over the mouth and nose at all times; Note:
- 6' Social Distancing – all students, faculty, visitors, and staff must maintain a social distance of 6' on school premises; proper use of personal protective equipment is used during skills activities and/or whenever distance cannot be maintained
- Hand Cleansing – sanitizer is provided at the Daily Wellness Station and throughout the school along with soap and water in the rest areas and at the sinks; all individuals practice frequent hand cleansing prior to and following work activities, after restroom use, touching surfaces/face; posters for proper hand cleansing are displayed around the school for reference.